

Farmers & Crafts Market of Las Cruces

Regular Board Meeting: June 11, 2019

Board Members Present: Katie Carroll-Chair; Karin Bradshaw- Vice Chair; Lisa Leifeste- Secretary;
Wayne Steppings, Lan Stong

Market Manager: Tiffany Thompson

Members Present: Wilma Durio, Debbie Bond, Nancy Baer, Val Isleib

Visitors Present: none

A. Carroll: Called Meeting to Order at 5:31 pm

B. Carroll: Conflict of interest inquiry

C. Carroll: Read Privilege of the Floor and notification that meeting is being electronically recorded.

D. Carroll: Called for changes to the agenda

Steppings: Move to Approve Agenda as amended

Bradshaw: Second

All ayes, motion passes

E. Carroll: Called for Approval of Minutes

Bradshaw: Move to Approve Minutes from May 21, 2019

Steppings: Second

All Ayes. Motion passes

F. Committee Reports:

F1. Finance-Carrillo

Carrillo absent, but provided profit and loss for this month

F2. Marketing-Bradshaw

Presented marketing expenses for the year

F3. Operations-Bradshaw

Thompson: annual city presentation was June 10 and it went well, feedback city council would like us to have a Market booth for suggestions, feedback, questions etc.

Carroll: Believe this booth is a necessity.

Board discussion on ways to staff a Market information booth

Carroll: Place announcement in the vendor newsletter we are looking for volunteers to staff booth for a 4-hour shift. Email will be sent next week

F4. Quality Control-Durio

Two people in orientation

No monthly meeting

G. New Business

G1: Proposed Bylaws changes

Carroll: Motion that we discuss and propose changes to our bylaws to disseminate to the membership and to be put to a vote by the membership at a future date.

Bradshaw: second

Carroll: Page 8, Article 8 Committees: Propose changing lines A, B & C; removing line E.

Current bylaw Line A says: there shall be four standing committees which shall be accountable, subject to the control and direction of the board: operations; marketing and public relations; quality control; and finance. Each committee will be governed by committee descriptions. Liaisons to the committees will be



appointed from within the board, by the board. Chairs for the respective committees shall be chosen by the members who serve on them.

Proposed change to bylaw Line A: The board may appoint committees as deemed necessary. There shall be one standing committee, Quality Control. These committees will be subject to the control and direction of the board. Liaisons to the committees will be appointed from within the board, by the board.

Current bylaw Line B: All members shall be eligible to serve on standing committees.

Proposed change to bylaw Line B: All members in good standing shall be eligible to serve as committee volunteers without compensation

Current bylaw Line C: All committee members shall serve as volunteers without compensation.

Proposed change to bylaw Line C: Committees will be governed by committee descriptions. Chairs for the committees shall be chosen by the members that serve on them.

Line D & E: keep

Carroll: presented reasoning behind changes, current bylaws are too mandatory, too specific.

Bradshaw: Marketing deals with expenditures amounting to thousands of dollars which must be approved by the board [rather than a committee].

Carroll: We want to take out this mandatory pressure that is put on the board to maintain these committees on a rolling basis [and the ability to create and dissolve a committee as needed]

Bradshaw: explained process to change a bylaw

Carroll: All those in favor of that verbiage

All ayes, motion passed

Email will be sent next week; With vote during August 13 board meeting

G2: Motion, Discussion, Vote: P&P changes

Thompson: We have been reviewing city lease and we were not in compliance with one item: business registration

Proposed change: Page 17, prior to CRS: All vendors residing within Dona Ana County must comply with City business registrations. All vendors residing within the City of Las Cruces must obtain a City business registration unless qualified for an exemption. [followed by the six exemptions listed]. Proof of current registration shall be submitted to the office each year between February 1 and February 28. [It will have same consequences as CRS as they hold the same amount of weight in the lease]

Bradshaw: motion to add the business registration requirements to the P&Ps

Steppings: second

All ayes, motion passed

G3: Motion, Discussion, Vote: Radio Budget

Bradshaw: motion to approve a new Radio budget of \$5000

Steppings: second

Bradshaw presented Radio expenditures

Discussion ensued

All ayes, motion passes



G4: Motion, discussion, vote: Vehicle/Insurance for market

Carroll: motion for the organization purchase a vehicle for towing purposes and business including any accessories needed such as towing package; and insurance for the vehicle.

Bradshaw: second

Carroll presented reasoning for purchasing a truck

Discussion ensued

Carroll: motion to table current motion on the floor to the August 13 board meeting

Bradshaw: second

All ayes, motion to table motion on the floor passes

H. Board Comments:

Thompson: a vendor is asking if they may raffle one their own products

Discussion ensued

Carroll: Motion to make a change to P&Ps to add a subsection #25

Market policies: Prohibited Activity to state "vendors are not allowed to conduct raffles of any kind during market hours"

Bradshaw: second

All ayes, motion passes

I. Vendor Comments

Isleib: suggest we get a truck that is 1 or 2 years old

Durio: Closed session May 21 announcement inquiry

Bradshaw: It was decided the board would seek legal advice on an issue

Durio: Kari said something about April is not present at market while kids are set up. If April is the vendor, she should be here.

Thompson: April holds the contract, but as it stands, it is written that there must be two chaperones at the booth at all times. It does not say that she must specifically stay.

Carroll: We need to put that back in and tell her that she needs to be there. She is the vendor, she has the permit, she needs to be at market.

Durio: April 9 minutes error in line 106 [pop up market] changed to [morning market]

J. Next Board meeting: July 9, 2019

K. Adjournment 7:13 pm

Bradshaw: Motion to adjourn the meeting

Steppings: second

All ayes, motion passed

Minutes prepared by Lisa Leifeste

