

FARMERS and CRAFTS MARKET of LAS CRUCES

Board Meeting Minutes December 5, 2017

Board Members Present: Brenda Mosley- Chair, Wilma Durio- Vice Chair, Sharon Carrillo- Treasurer, Karin Bradshaw- Secretary, Catherine Carroll

Vendors Present: Debbie Bond, Jack Shaver, Jose G. Sanche, Barbara Romney, Kevin Romney, Diane Gallegos, Clyde Williamson. Nancy Baer, Terry Thomas, Janet Beaty-Payne, Gabriel Payan, Dave Grear, Alice Benjamin, Bruce Stanford, Richard Edwards, Dilynn Thompson, Russ Smith

Visitors Present: Ken Benjamin

Market Manager: Tiffany Thompson

Mosley: Meeting Called to Order at 5:32pm

Mosley: Read Conflict of Interest Inquiry and Privilege of the Floor

Mosley: Called for Approval of the Agenda

Mosley: Motion to move Item #3 State of the Market to Item F- Reports

Bradshaw: Second. All Ayes. Motion passed.

Mosley: Called for Approval of the Agenda

Bradshaw: Motion to approve the Agenda with Amendment

Durio: second. All Ayes. Motion passes

Mosley: Motion to Approve the Minutes

Bradshaw: Motion to Approve the Minutes of November 15, 2017

Carrillo: Second. 4 Ayes. Durio Abstains due to non-attendance of meeting. Motion passes

Mosley: State of the Market ([see attachment](#))

Committee Reports

Finance: Carrillo: Net income of \$34,000 at this time with December figures still pending. January I will be able to show the entire year of 2017. Invoicing will go out December 15th. Audit of 2016 is finished and now available. Previous deficiencies were addressed and recommended procedures are being followed.

Marketing: Bradshaw: ([see attachment](#))

Operations: Durio: ([see attachment](#))

Also thank you to Alice Benjamin for her contribution on Shop Small Saturday, November 25th. The large box of items, ie; bags, pens, display items, were greatly appreciated and used.

New Business

Election Results: Durio: The newly elected Board members are Catherine Carroll and Scott Rodgers.

Mosley: The codes for Fire clearance have become more stringent. Due to the changes now being required of the Market's food vendors, the Board needs to decide if vendors should be charged for the 10ft clearance that is now required as a cost of business or if the market just absorbs the cost.

Thompson: Would only amount to 4 spaces/ vendors that need to be shifted. Most of the vendors already have the clearance or pay for the extra space, which they can utilize for seating.

Mosley: I will allow vendor comments at this time.

Romney: The Fire Marshall said we could not be charged for Code requirement. Space heaters cannot be within 3ft. of anything.

Thompson: Not required that all vendors have a fire extinguisher at this time.

Beatty-Payne: I'm concerned at the added cost to food vendors. For some of us, this additional cost could seriously impact our ability to continue at Market. To pay an extra fee for a space we have no desire to use would be unfair

Payan: I second Beatty- Payne's comments.

Bond: Keep the Customers fed, keep them here. A benefit to the Market to have the food vendors here.

Durio: Any ideas on how we reconcile the difference between the vendors that do pay for the required extra space and the vendors that do not.

Gallegos: We face a parking lot. If we have to pay for the extra spaces then put us where everyone can see us. Up until now, they have paid for the extra space because they wanted to.

Mosley: The market is allowed to make stronger requirements then code allows. We cannot make them less stringent but we can make them stronger.

Thompson: The Market takes on the responsibility of the few spaces that would be lost and the vendors that wish to utilize the space for tables and chairs, continue to do so and the vendors that do not wish to use that space do not pay.

Edwards: I agree with what Tiffany said

Smith: Charge Food vendors the same fee no matter what size they are.

Williamson: I travel over 8000 miles a year doing shows. Most places charge by 10ft increments.

Beatty-Payne: I think Tiffany's idea is very fair. Also I agree with what Debbie Bond said.

Payan: I agree also. If we have to move some food vendors to become compliant, that's reasonable.

Mosley: Both crafters and food vendors have to understand and be willing to move as we must become compliant.

Bradshaw: Motion to charge food vendors, in 10ft increments, for only the space utilized and not the required fire code clearance

Carroll: Second. All Ayes. Motion passes

Mosley: Wilma Durio, we would like to present to you this certificate of appreciation for volunteering time, effort and support as well as being the first Board member to finish her term.

Durio: When I ran for the Board, there were some things I felt needed to be done. Our finances are now straight and we have had two audits to show this. Our accounting is being done by an outside firm. Our bills are being paid on time, deposits are made in a timely manner. Our taxes are paid. We have our 501(c)3 status and we are in good standing with the City. I look forward to a few years of profit and calm.

Board Comments

Mosley: Centurylink- would cost us about \$70 a month for just a phone line. Unlimited with long distance and internet would run \$120 a month. StraightTalk unlimited for me is about \$47 a month

Romney: StraightTalk has a landline service. You pay a one time fee of \$79 then \$16.95 a month. Its at Walmart.

Mosley: Would like April Christensen to make a presentation to the Board concerning Kids groups and Kid entrepreneurs come the new year

We need to redefine the community outreach category and create sub-categories.

Gallegos: Would love to have the Scavenger Hunt again like we had for Valentine's Day

Mosley: Called for Motion to Adjourn

Durio: Motion to Adjourn

Bradshaw: Second. All Ayes. Motion passes

Meeting Adjourned at 7:06pm

Prepared by Karin Bradshaw